

DRAFT

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION MEETING

January 23, 2013

A G E N D A

A. EXECUTIVE SESSION, 7:00 PM – CONFERENCE ROOM

It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, and personnel issues in accordance with Open Meeting Law will be considered. Following the Executive Session, the Board will reconvene in the Karopczyc General Purpose Room at approximately 7:30 PM.

B. PUBLIC MEETING, 7:30 PM

1. Call to Order

Ms. Patricia Mahon, President will preside.
A quorum is expected.

2. Pledge of Allegiance

3. Moment of Silence

C. APPROVAL OF MINUTES

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following minutes as presented:

Work Session & Executive Session– December 12, 2012
Regular Meeting & Executive Session – December 19, 2012
Committee on Special Education – December 12 14, 18, 19, 21, 2012, and
January 7, 8, 2013
Committee on Preschool Special Education – December 6, 13, 20, 2012, and
January 3, 2013

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

C. VISITORS (Each visitor will be limited to 3 minutes)

BOARD OF EDUCATION MEETING

January 23, 2013

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda and/or Special Meeting agenda.

D. ACTION ITEMS

1. Board of Education Acceptance of Donation to Island Trees Fine & Performing Arts Dept.

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation in the amount of \$500 from Mr. David Franklin, 86 Fairview Avenue, Port Washington, NY 11050, through the Time Warner Employee Grant Program, to the Island Trees Fine & Performing Arts Dept., increasing budget line 2840.450.12.0040, and directs that a letter be sent from the Board of Education thanking him for his generosity.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

2. Board of Education Approval to Declare Surplus and Dispose of Items from Island Trees Memorial Middle School and Michael F. Stokes Elementary School Libraries

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of the following items from the Island Trees Memorial Middle School and Michael F. Stokes Elementary School libraries:

RCA Television, Model #F27636BC, Serial #811614255, IT Tag: 100672
HP Printer, Model Laserjet 5P, Serial #USFB257781, IT Tag: 7001876/100668
Lexmark Printer, Model #2050, Serial #11-D0341
OPAC Printer – HP Laserjet 2200

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

3. Board of Education Approval to Declare Surplus and Dispose of Library Books from the Michael F. Stokes School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to declare surplus and dispose of library books that are obsolete or in poor condition from the Michael F. Stokes School as it sees fit pursuant to the State Education Department's recommended procedures.

BOARD OF EDUCATION MEETING

January 23, 2013

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

4. Board of Education Approval of Health Service Agreements for 2012-2013 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves entering into the Health Service Agreements with the following school districts for the 2012-2013 school year, and authorizes the Board President to sign such contracts subject to review and approval by District Counsel:

Hempstead Union Free School District
Seaford Union Free School District
Syosset Central School District

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

5. Board of Education Approval of Extra-Classroom Activity Clubs

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Extra-Classroom Activity Clubs, Science Olympiad and Varsity Badminton, and authorizes the Board President to sign the club charters presented.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

6. Board of Education Acceptance of 2011-2012 Single Audit Report

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts from R.S. Abrams & Co., LLP, the Single Audit Report for the fiscal year ended June 30, 2012, as presented.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

7. Board of Education Approval of Budget Transfer – Occupational Education

BOARD OF EDUCATION MEETING

January 23, 2013

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves a budget transfer in the amount of \$73,000.00 as follows to accommodate student placements in vocational education programs:

		<u>From</u>	<u>To</u>
A2280.490-94	BOCES Occupational Education	\$30,000.00	
A9060.800-96	Health Insurance	\$43,000.00	
A2280-470-94	Levittown Occ. Ed.		\$73,000.00

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

8. Board of Education Acceptance of Donations to the Robotics Club

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donations totaling \$1,950.00 from organizations/individuals, as detailed below, for credit to the Robotics Club student activity account in support of student participation in the robotics competition, and that a letter from the Board of Education be sent to each contributor thanking them for their support:

<u>Organization</u>	<u>Donation Amount</u>
OCK Investments Management Co., LLC	\$500.00
Island Recreational	\$500.00
New Millennium Canine Creation	\$200.00
Perma Iron Craft Corp.	\$500.00
Mitchell & Melody Wiener	\$250.00

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

9. Board of Education Approval of Partial Year Transportation Bid Award with WE Transport Inc.

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the transportation contract with WE Transport Inc. in the amount of \$7,338.23 as presented for regular school year transportation services beginning on 1/15/2013 and ending on 06/29/2013, and authorizes the Board President to sign said contract when presented.

Motion made by _____
Seconded by _____

BOARD OF EDUCATION MEETING

January 23, 2013

Ayes _____ Nays _____ Abstain _____

10. Board of Education Approval of Mileage Reimbursement Rate

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to establish the mileage reimbursement rate for the 2012-2013 school year to be the rate determined by the IRS, the current rate of 56.5 cents per mile (an increase of 1 cent per mile over prior rate) be approved effective January 1, 2013.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

11. Board of Education Approval of Participation in the National Cooperative Purchasing Alliance

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the 2012-2013 school year:

WHEREAS the Board of Education of the Island Trees School District of New York State wishes to participate in the National Cooperative Purchasing Alliance conducted by Region 14 Education Service Center in Abilene, Texas, for the purchase of technology products and services included on the Technology Solutions Bid, Bid #01-11, as authorized by and in accordance with the Education Law and General Municipal Law; and

WHEREAS, a number of public agencies, after a competitive solicitation and selection process by a Lead Agency, Region 14 Education Center, wish to solicit proposals for Technology Solutions for the 2012-2013 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

WHEREAS, the public agencies have agreed to register as Participating Public Agencies of the National Cooperative Purchasing Alliance (NCPA) for this purpose; and

WHEREAS , the School District is desirous of participating in NCPA for joint solicitation of proposals for Technology Solutions as authorized by General Municipal Law, Section 119-o.

BOARD OF EDUCATION MEETING

January 23, 2013

NOW THEREFORE BE IT RESOLVED that the Board of Education authorizes the School District to participate in the cooperative bid for Technology Solutions made available by NCPA.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

12. Board of Education Approval of Special Education Services Contract for the 2012-2013 School Year

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract with Oyster Bay – East Norwich CSD, and authorizes the Board President to sign such contract, subject to review and approval by District Counsel.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

13. Board of Education Approval of High School Field Trip to the Bodies Exhibit in New York City

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Island Trees High School field trip to the Bodies Exhibit in New York City on April 4, 2013, at a cost of \$40 per student.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

14. Board of Education Approval of High School Field Trip to Dorney Park in Allentown, Pennsylvania

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Island Trees High School field trip to Dorney Park in Allentown, Pennsylvania, on May 17, 2013 (raindate May 31, 2013), at a cost to the students of \$62.00 per student.

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

15. Board of Education Approval of Award for Maintenance & Repair of District Fleet Vehicles

BOARD OF EDUCATION MEETING

January 23, 2013

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of RFQ #673.013.003, Maintenance & Repair of District Fleet Vehicles, to Division Car Care, 40 Division Avenue, Levittown, NY 11756, provided that they provide storage inside their facility whenever overnight repair/service is required. In the event inside storage is not available for a specific overnight repair, an alternate award to the second lowest bidder, JIMCO, is authorized for said repairs. The Board authorizes the district to issue purchase orders to both vendors to be used on an as needed basis for vehicle maintenance and repair for the 2012-13 school year.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

16. Board of Education Acceptance of Award for Commercial Real Estate Appraisal Fee

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the proposal provided by Breslin Appraisal Co., Inc. to provide a real estate appraisal of 74 Farnedge Rd. at a fee of \$4,750.00 with additional services to be available to the district (upon request) at an hourly rate of \$350.00, and authorizes the issuance of a purchase order for said services.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

17. Board of Education Approval of Drivers Education Instruction Contract

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to renew the Drivers Education Instruction contract for summer, fall, and spring sessions to KP Drivers Education in the amount of \$125.00 per student for the instructional and administrative portion of the program, and to Fitzgerald Driving School in the amount of \$275.00 per student for the in-car instruction portion of the program, and authorizes the Board President to sign said contract extensions for the 2013-2014 school year. The extension represents no cost to the District as the \$400.00 combined program cost is fully paid by the Drivers Education students.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

BOARD OF EDUCATION MEETING

January 23, 2013

18. Board of Education Approval of Award for Replacement of Hot Water Heater at the Michael F. Stokes Elementary School

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves to award RFQ#673.013.005, Replacement of Hot Water Heater at the Michael F. Stokes Elementary School, to JPC Plumbing & Heating, Inc., 90 Plainfield Road, Albertson, NY 11507, in the amount of \$13,225.00, and to authorize the district to issue a purchase order as detailed.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

19. Board of Education Acceptance of Revised Policy #2310 – Regular Meetings – Second Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Regular Meetings Policy #2310, as presented.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

20. Board of Education Acceptance of Revised Policy #2340 – Notice of Meetings - Second Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Notice of Meetings Policy #2340, as presented.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

21. Board of Education Acceptance of Revised Policy #4000 – Student Learning Standards and Instructional Guidelines – Second Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the revised Student Learning Standards and Instructional Guidelines Policy #5440, as presented.

Motion made by _____
Seconded by _____

BOARD OF EDUCATION MEETING

January 23, 2013

Ayes _____ Nays _____ Abstain _____

22. Board of Education Acceptance of New Policy #9647 – Disclosure of Employee Misconduct/Whistleblower Policy – Second Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a second reading the new Disclosure of Employee Misconduct/Whistleblower Policy #9647, as presented.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

23. Board of Education Acceptance of New Policy #5441 –Breathalyzer Testing – First Reading

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a first reading the new Breathalyzer Testing Policy #5441, as presented.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

24. Board of Education Approval of Personnel Report

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves, as presented, the Personnel Report dated January 23, 2013, 1 through _____ inclusive.

Motion made by _____
Seconded by _____
Ayes _____ Nays _____ Abstain _____

25. Board of Education Approval of Use of Buildings

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

BOARD OF EDUCATION MEETING

January 23, 2013

Nassau Approved Umpires Assn.
Island Trees Youth Wrestling
Nassau BOCES
Cub Scout Pack 600
Island Trees Baseball
Island Trees JV Basketball Team
Island Trees Soccer Club
Island Trees Dollars for Scholars
Island Trees Memorial Middle School Drama Club
Girl Scout Troop 3529
American Legion Post 1711
Nassau County Soccer Officials
Island Trees USSSA/ABA Sports

Motion made by _____

Seconded by _____

Ayes _____ Nays _____ Abstain _____

E. FINANCIAL REPORT

RECOMMENDED ACTION: That the Board of Education accepts the Financial Report for November, 2012, as presented.

F. DISCUSSION

1. School Elections – School Security

G. CLOSING

1. **Visitors** – Old & New Business (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: That, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any business, old and new, of importance.

H. EXECUTIVE SESSION – The Board of Education may choose to adjourn to executive session.

I. ADJOURNMENT

/cc

1/23/13