

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, June 24, 2015.

The meeting was called to order by Mrs. Kristen Daum at 7:00 PM.

**MEMBERS PRESENT:** Mr. Paul Giambona, Vice President (arrived 7:37 PM)  
Mrs. Kristen Daum  
Mr. Brian Fielding  
Mrs. Barbara Medellin  
Mr. Michael T. Rich, Jr.

**ABSENT:** Mr. Daniel Donahue, President  
Mrs. Kim McDonough

**ALSO PRESENT:** Dr. Charles J. Murphy, Superintendent of Schools  
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.  
Mrs. Susan Hlavenka, Assistant Superintendent for Business  
Mr. Richard Guercio, General Legal Counsel  
Mrs. Randy Glasser, General Legal Counsel  
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:** On **Motion** of Mr. Rich, seconded by Mrs. Medellin, and unanimously  
**SESSION:** carried (4-0), the Board of Education recessed into Executive Session at 7:00 PM to discuss personnel and legal issues.

The meeting returned from Executive Session at approximately 7:37 PM.  
The meeting resumed with the public at 7:40 PM.

**PLEDGE OF ALLEGIANCE:** Mr. Giambona led the pledge of allegiance to the flag followed by a moment of silence for our troops.

**MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the following minutes:

Budget Hearing – May 5, 2015  
Special Meeting – May 13 and 16, 2015  
Regular Meeting & Executive Session – May 27, 2015  
Committee on Special Education – May 1, 4, 5, 6, 11, 12, 13, 18, 19, 21, 22, 26, 27, 28, 29, June 1, 2015  
Sub-Committee on Special Education – May 6, 13, 15, 22, 29, 2015  
Committee on Preschool Special Education – May 7, 13, 14, 21, 28, June 1, 2015

## **BOARD OF EDUCATION MEETING**

June 24, 2015

### **RECOGNITION**

1. The History Bee winners, David Wendt, Thomas Zamroz, Anthony Fasano, and Kellyann Lettis were introduced by Dr. Bloom and were commended for how well they did in the History Bee competition. Each student was presented with a Certificate of Recognition from the Board of Education.
2. Julie Choi, who was introduced by Mr. Grande, was commended for being accepted and given a scholarship to the Parsons School of Art. She was presented with a Certificate of Recognition from the Board of Education.
3. Alexis Seminario, a junior, was introduced by Mr. Grande and was commended for being accepted into the the Juilliard Pre-College Division Program. She will also be training in France over the summer. Alexis was presented with a Certificate of Recognition from the Board of Education.
4. Alexandra Bonade was introduced by Mr. Grande and was commended for being accepted to Camp Neuro this summer. At Camp Neuro, she will gain experience in medicine and psychology while working with medical students. Alexandra was presented with a Certificate of Recognition from the Board of Education.
5. Lou DiPadova was introduced by Dr. Murphy, and Christine Hoffman was introduced by Mr. Grande and Mr. Cranmer. Both were commended for their work at Island Trees and were given good wishes in their retirement. Mr. DiPadova and Mrs. Hoffman were each presented with a Certificate of Recognition from the Board of Education.

### **VISITORS**

**COMMENTS:** None

### **ACTION ITEMS**

1. **Board of Education Acceptance of Donation from Integrated Program Solutions Inc. to the Leary Scholarship Fund**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to accept a donation in the amount of \$500.00 to the Leary Scholarship Fund from Integrated Program Solutions, Inc., and directs that a letter be sent from the Board of Education thanking them for their generosity.

2. **Board of Education Acceptance of Donation to the Island Trees Memorial Middle School Science Olympiad**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to accept a donation in the amount of \$300 to the Island Trees Memorial Middle School Science Olympiad from Dr. Lisa Braverman, and directs that a letter be sent from the Board of Education thanking her for her generosity.

## **BOARD OF EDUCATION MEETING**

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### **3. Board of Education Approval of Teacher on Special Assignment: Instructional Math Coach/AIS Support**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the following resolution.

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the leave of absence for Laura Marks for the 2015-16 school year, while said employee serves the District in the capacity of Teacher on Special Assignment: Instructional Math Coach/AIS Support.

BE IT FURTHER RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of a one-time stipend in the amount of \$5,378 to Laura Marks for her assignment to an Instructional Support position for the 2015-16 school year only.

### **4. Board of Education Approval of Annual District Reorganization Meeting Date**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve holding the Annual District Reorganization Meeting for the 2015-2016 school year on Wednesday, July 1, 2015, at 7:00 PM.

### **5. Board of Education Approval of Software License and Maintenance Agreement with Trapeze Software Group**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve entering into a Software License and Maintenance Agreement with Trapeze Software Group, Inc. d.b.a. TripSpark Technologies for the use of *MapNet* transportation routing software program utilized by the District, and authorizes the Board President to sign said agreement when presented subject to review and approval by District Counsel.

### **6. Board of Education Approval of Consultant Services Agreement for Mentoring Training**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve the consultant services agreement for Carol Weintraub for state-mandated mentoring training for one day at a daily rate of \$300, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such agreement.

**BOARD OF EDUCATION MEETING**

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**7. Board of Education Approval to Declare Surplus and Dispose of Library Books from Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve to declare surplus and dispose of library books that are obsolete or in poor condition from Island Trees Memorial Middle School as it sees fit pursuant to the State Education Department's recommended procedures.

**8. Board of Education Approval of Provider Agency/Consultant Services Contracts for the 2015-2016 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the provider agency/consultant services contracts, as prepared by District Counsel for the 2015-2016 school year listed below, and authorizes the Board President to sign such contracts:

Access 7 Services, Inc.  
Achieve Beyond  
BAYADA Home Care, Inc.  
Blue Sea Educational Consulting, Inc.  
Capitol Region Education Council (CREC)  
Career & Employment Options  
Consulting That Makes a Difference, Inc.  
Creative Tutoring, Inc.  
Eden II/Genesis Programs  
ELIJA School Outreach Program  
Family Pediatric Home Care (a division of Tri-Borough Home Care, Ltd.)  
Gayle E. Kligman Therapeutic Resources  
Health Source Group  
Helping Hands Consultatin Services, Inc.  
Home Care for Children, Inc.  
Humanus Corporation  
Institute for Children with Autism and Related Disorders, Inc.  
Island Speech Pathology Services  
Islip Tutoring Service, Inc.  
Kids First Evaluation & Advocacy Center, Inc.  
Life's WORC  
Long Island Tutorial Services Inc.  
Marra & Glick Applied Behavioral Analysts, PLLC  
Metro Therapy, Inc.  
Mid Island Therapy dba All About Kids  
Milestones in Home Care, Inc.  
MKSA LLC (a subsidiary of HASC)

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New York Therapy Placement Services  
NPORT  
St. James Tutoring Services  
The Rehabilitation Institute  
JNC Services dba TopGrade  
Dr. Peter Wigg

**9. Board of Education Approval of Special Education Services Contract for the 2015-2016 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve the special education services contract with Levittown U.F.S.D. for the 2015-2016 school year, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

**10. Board of Education Approval of Summer Transportation Bid Award**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve the award of transportation contracts, as presented, for summer school special education services as per the SENTCO bid dated May 12, 2015, and authorizes the Board President to sign said contracts when presented.

<b>I.T. Contract #</b>	<b>Contractor</b>	<b>Amount</b>	<b>Bid Date</b>
675.016.001	Acme	\$0.00	5/12/2015
675.016.002	EBT	\$0.00	5/12/2015
675.016.003	First Student	\$0.00	5/12/2015
675.016.004	Suburban	\$0.00	5/12/2015
675.016.005	WE	\$0.00	5/12/2015

**11. Board of Education Approval of Summer Transportation Renewal Contracts**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the extension of summer transportation contracts as detailed in accordance with the CPI increase as published by the State Education Department on June 18, 2015, and authorizes the Board President to sign said contracts when presented. As the CPI was at -.1%, said contracts will renew at a 0% rate increase.

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<b>SED No.</b>	<b>Contractor</b>	<b>Anticipated 2015 Costs with Additional -.1% Maximum Rate Increase</b>	<b>Bid Date</b>
E253104	Acme	\$0.00	5/13/2004
E257157	Acme	\$0.00	5/30/2006
E260938	Acme	\$0.00	4/17/2008
E260940	Suburban	\$0.00	4/17/2008
E612521	Acme Bus	\$0.00	6/23/2009
E264927	Acme	\$15,235.50	5/6/2010
E266272	Acme	\$0.00	5/6/2011
E266265	Acme	\$0.00	6/22/2011
E269450	Acme	\$4,239.60	5/8/2012
E269452	EBT	\$0.00	5/8/2012
E269453	First Student	\$0.00	5/8/2012
E269454	Suburban	\$0.00	5/8/2012
E269455	WE	\$0.00	5/8/2012
E271281	Acme	\$0.00	5/13/2013
E271282	WE Transport	\$0.00	5/13/2013
E413586	Acme	\$1,259.70	5/15/2014
E413588	EBT	\$0.00	5/15/2014
E413589	First Student	\$6,060.00	5/15/2014
E413590	Suburban	\$0.00	5/15/2014

**12. Board of Education Approval of Appropriation of Funds – Employee Benefit Accrued Liability Reserve**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the appropriation of funds from the Employee Benefit Accrued Liability Reserve to increase budget appropriation line A9089-800-96 (Termination/Sick Pay) by \$340,000 to fund contractual termination/sick day pay out.

**13. Board of Education Acceptance of Donation from AHOLD USA (Stop and Shop) to Island Trees Memorial Middle School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to accept a donation in the amount of \$619.30 from AHOLD USA (Stop and Shop) – A+ Rewards 2015, to the Island Trees Memorial Middle School, and directs that a letter be sent from the Board of Education thanking them for their generosity.

## ***BOARD OF EDUCATION MEETING***

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### **14. Board of Education Approval of Gas Conversion Agreement of the Karopczyc Building**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve a Gas Conversion Agreement with Direct Energy Business Marketing, LLC for the conversion of the Karopczyc building from oil to gas heat, subject to review and approval of said agreement by District Counsel, and authorizes the Board President to sign said agreement when presented.

### **15. Board of Education Approval of Participation in a Multi-District Government Efficiency Plan**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve the following resolution:

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Island Trees UFSD designates the Farmingdale Union Free School District as the Lead Agency; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Farmingdale Union Free School District, as the Lead Agency, to coordinate the preparation of and submit the Government Efficiency Plan ("Plan") to the New York State Director of the Budget, no later than June 1, 2015, on behalf of the Island Trees UFSD and all other school districts/signatories to the Plan; and

BE IT FURTHER RESOLVED that the Board of Education does hereby express its support for, and participation in the Plan; and

BE IT FURTHER RESOLVED that the Island Trees UFSD agrees to remit payment of \$500 to the Farmingdale Union Free School District for auditing services associated with the Government Efficiency Plan; and

BE IT FURTHER RESOLVED that certified copies of this resolution shall be forwarded to the District Clerk of the Farmingdale Union Free School District, and the New York State Director of the Budget.

### **16. Board of Education Approval of Agreement for Director of Facilities and Operations Position**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve the agreement for the appointment of Kenneth McLean to the position of Director of Facilities and Operations, and authorizes the Board President to sign such agreement.

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**17. Board of Education Approval of RFP for Athletic Trainer Services for the 2015-2016 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve to award RFP #673.015.008, Athletic Trainer Services, to Winthrop University Hospital Sports Medicine, 259 First Street, Mineola, NY 11501, at the rates stated below, and to authorize the Board President to enter into a contract for said services for the 2015-2016 school year:

Yearly Cost for Athletic Trainer Services - \$25,000  
Away & Playoff Games - \$30.00 per hour

**18. Board of Education Approval of Bid for Inspection/Repair – Scoreboards & Electric Folding Door Partitions; Inspection/Preventive Maintenance/Repair – Indoor Bleachers (Manual & Electric)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to approve to award Bid #673.015.009 to Young Equipment Sales, Inc., 325 Rabro Drive, Suite 1, Hauppauge, NY 11788 as follows:

Scoreboards

Inspection - \$70.00 per hour

Repair - \$80.00 per hour

Overtime - \$80.00 per hour

Percentage Discount from List Price – 15%

Electric Folding Door Partitions

Inspection - \$70.00 per hour

Repair - \$93.00 per hour

Overtime - \$93.00 per hour

Percentage Discount from List Price – 15%

Inspection/Preventive Maintenance of Indoor Bleachers (Manual & Electric) - \$70.00 per section.

Repair of Indoor Bleachers (Manual & Electric) - \$93.00 per hour, Overtime - \$93.00 per hour. Percentage Discount from List Price – 15%.

**19. Board of Education Approval to Award RFP for Environmental, Consulting, Laboratory Testing & Inspection Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to approve to award RFP #673.015.007, Environmental Consulting, Laboratory Testing & Inspection Services, to Enviroscience Consultants, Inc., 2150 Smithtown Avenue, Ronkonkoma, NY 11779, as presented.



## **BOARD OF EDUCATION MEETING**

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**20. Board of Education Acceptance of Revised Policy #5150 – School Admissions – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to accept as a first reading the revised School Admissions, Policy #5150, as presented.

**21. Board of Education Acceptance of Revised Policy #5300, XII – Student Searches and Interrogations – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to accept as a first reading the revised Student Searches and Interrogations, Policy #5300, XII, as presented.

**22. Board of Education Acceptance of Revised Policy #5420 – Student Health Services; and Policy #5420-R – Student Health Services Regulation – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rich, seconded by Mr. Fielding, and unanimously carried (5-0) to accept as a first reading the revised Student Health Services, Policy #5420-R; and Student Health Services Regulation, Policy #5420-R, as presented.

**23. Board of Education Acceptance of Revised Policy #9647 – Disclosure of Employee Misconduct/Whistleblower Policy – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Fielding, seconded by Mrs. Medellin, and unanimously carried (5-0) to accept as a first reading the revised Disclosure of Employee Misconduct/Whistleblower Policy, Policy #9647, as presented.

**24. Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (5-0) to approve, as presented, the Personnel Report dated June 24, 2015, 1 through 180 inclusive.

**25. Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mr. Rich, and unanimously carried (5-0) to approve the use of buildings or fields by the following community and school organizations for the 2014-2015 school year subject to the limitations of policy and regulation:

Girl Scout Troop 3082  
Island Trees Varsity Football

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Island Trees Wrestling  
Island Trees Soccer Club

**FINANCIAL REPORT**

The Board of Education accepted the Financial Report for April, 2015, as presented.

**COMMENTS  
FROM VISITORS  
(OLD & NEW  
BUSINESS):**

A resident commented on retirement and tax certiorari.  
A resident asked a question about the Karopczyc gas conversion.

**CLOSING  
COMMENTS:**

Dr. Murphy wished everyone a happy, healthy summer, and congratulations to the graduating seniors.

**ADJOURNED:** On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and unanimously carried (5-0), the meeting adjourned at 8:10 PM.

Respectfully submitted,

Concetta Carr  
District Clerk

Minutes approved \_\_\_\_\_

/cc  
6/24/15