

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, February 13, 2013.

The meeting was called to order by Ms. Patricia Mahon, President, at 7:02 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mr. Daniel Donahue
Mrs. Kim McDonough
Mr. Kenneth Rochon

ABSENT: Mrs. Kristen Daum
Mrs. Barbara Medellin
Mr. George Storm

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel
Mrs. Randy Glasser, General Legal Counsel
Mrs. Concetta Carr, District Clerk

EXECUTIVE: On **Motion** of Mrs. McDonough, seconded by Mr. Donahue, and
SESSION: unanimously carried (4-0), the Board of Education recessed into Executive Session at 7:03 PM to discuss collective bargaining issues regarding Administrators, U.T.I.T., and Custodial Units.

The meeting returned from Executive Session at approximately 7:30 PM.
The meeting resumed with the public at 7:31PM.

PLEDGE OF Ms. Mahon led the
pledge of allegiance to the flag followed by a
ALLEGIANCE: moment of silence for our troops around the world.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (4-0) to approve the following minutes.

Work Session & Executive Session– January 16, 2013
Regular Meeting & Executive Session – January 23, 2013
Committee on Special Education – January 14, 22, 25, 28, 2013
Committee on Preschool Special Education – January 8, 10, 24, 2013

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VISITORS

COMMENTS: None

ACTION ITEMS

1. Board of Education Approval to Adopt the 2013-2014 School Calendar

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (4-0) to approve the adoption of the 2013-2014 school calendar, as presented.

2. Board of Education Approval of Amendment of the Plan Administrator for the Island Trees UFSD Flexible Benefit Plan

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (4-0) to approve the following resolution:

WHEREAS, effective January 1, 2008, Island Trees UFSD (“District”) adopted the Island Trees UFSD Flexible Benefit Plan (“Plan”) for the benefit of its employees; and

WHEREAS, pursuant to Section 8.1 of the Plan, the District may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended and restated effective January 1, 2013, as an employee welfare benefit plan to be maintained by the District pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

RESOLVED, that the proper officers of the District are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the District as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law.

3. Board of Education Approval of Special Education Services Contract for the 2011-2012 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (4-0) to approve the special education services contract with Madonna Heights School – SCO Family of Services, which was reviewed and approved by District Counsel, and authorizes the Board President to sign such contract.

4. Board of Education Acceptance of 2013 Budget Vote and Trustee Election Legal Notice

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (4-0) to accept the legal notice as presented, which was reviewed and approved by District Counsel, which is to be published four times within seven weeks preceding the 2013 Budget Vote and Trustee Election, the first publication to be made April 5, 2013, in the *Levittown Tribune* and *Newsday*.

5. Board of Education Approval of High School Field Trip to Metropolis Studios

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (4-0) to approve the request for the Island Trees High School social studies field trip to Metropolis Studios in New York City on February 15, 2013, at a cost to the students of \$20.

6. Board of Education Approval to Declare Surplus and Disposal of Obsolete Private School Textbooks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (4-0) to approve to declare surplus and dispose of obsolete private school textbooks and agrees to sell a portion of the excess inventory to Follett Educational Services at an agreed upon price of \$299.24.

7. Board of Education Approval of Health Service Agreement for 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (4-0) to approve entering into the Health Service Agreement with the Plainedge Union Free School District for the 2012-2013 school year, and authorizes the Board President to sign such contract subject to review and approval by District Counsel.

8. Board of Education Approval of SCOPE License Agreement – Summer Enrichment & Summer Child Care

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (4-0) to approve the License Agreement between Island Trees UFSD and SCOPE as detailed below for the 2012-2013 summer session, and authorizes the Board President to sign such agreements subject to review and approval by District Counsel.

<u>Program Description</u>	<u>Annual Fee</u>
Summer Enrichment Program	*None
Summer Childcare Program	*None

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*No fee is charged as the program is conducted for the benefit of and primarily for the use of employees and residents of the District.

9. **Board of Education Acceptance of Donation from Astoria Federal Savings Bank to the Island Trees School to Business Partnership**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (4-0) to accept the donation in the amount of \$3,250.00 from Astoria Federal Savings Bank for credit to account A2110.400-10-30 for the Support of the Career Advantage Program, and directs that a letter be sent from the Board of Education thanking Astoria Federal for their support.

10. **Board of Education Acceptance of New Policy #5441– Breathalyzer Testing**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (4-0) to accept the new Breathalyzer Testing Policy #5441, as presented.

11. **Board of Education Acceptance of Revised Policy #5300, Section IV – Essential Partners – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (4-0) to accept as a first reading the revised Essential Partners, Section IV, Policy #5300, as presented

12. **Board of Education Acceptance of Revised Policy #5300, Section XIII – Visitors to Schools – First Reading**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (4-0) to accept as a first reading the revised Visitors to Schools, Section XIII, Policy #5300, as presented.

13. **Board of Education Approval of Personnel Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Donahue, and unanimously carried (4-0) to approve, as presented, the Personnel Report dated February 13, 2013, 1 through 37 inclusive.

14. **Board of Education Approval of Use of Buildings**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mr. Rochon, and unanimously carried (4-0) to approve the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

Island Trees Elementary PTA

Island Trees Memorial Middle School Staff

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Girl Scouts of Nassau County
Levittown Athletic Club

FINANCIAL REPORT

The Board of Education accepted the Financial Report for December, 2012, as presented.

DISCUSSION

1. Budget Update – Dr. Murphy gave a quick budget update. He stated that this is a very challenging budget year. The TRS/ERS pension increase of \$1.4 million has a great impact on the school system. The BOCES preschool vacating Gallow leaves the district with a revenue loss of \$350,000, plus utilities will have to be paid by the district. The next budget work session is on February 27th. The district is also looking for new members for the Budget Advisory Committee. By the end of March, the district should have a budget in place.

COMMENTS FROM VISITORS (OLD & NEW

BUSINESS: A resident had a question about the kindergarten enrollment cutoff date.

EXECUTIVE SESSION:

On **Motion** of Mr. Rochon, seconded by Mrs. McDonough, and unanimously carried (4-0), the Board adjourned to Executive Session at 7:42 PM to discuss collective bargaining issues and non-aligned salaries.

RETURN TO REGULAR SESSION:

On **Motion** of Mr. Rochon, seconded by Mr. Donahue, and unanimously carried (4-0), the Board came out of Executive Session at 8:32 PM.

ADJOURNED: On **Motion** of Mr. Donahue, seconded by Mrs. McDonough, and unanimously carried (4-0), the meeting adjourned at 8:32 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved _____