



ISLAND TREES PUBLIC SCHOOLS

HIGH SCHOOL, 59 STRAIGHT LANE, LEVITTOWN, NEW YORK 11756-5799

Nicholas Grande
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Dear Seniors and Parents/Guardians:

I hope you have been enjoying your summer and are eagerly looking forward to your senior year at Island Trees High School. As we move closer to the start of the new school year, it is important for you all to understand the parking lot procedures for our school.

The only student vehicles which are permitted to park on campus are those driven by seniors who have been given an official parking sticker, issued through the Attendance Office. The student parking lot is very congested, and the number of students driving cars to school exceeds the number of available parking spots on campus. There are a limited number of spots which will be available to seniors during the 2011-2012 school year. To be clear, not every senior will have the ability to park on campus.

As in the past, we will be using a lottery system to determine which seniors will be able to use the high school parking lot during school hours. During the first week of school, any senior wishing to apply for the "Parking Sticker Lottery" must complete a Student Parking Registration Form, which is available in the Attendance Office or on the district website. All seniors are eligible for the lottery, regardless of their date of birth. This form, complete with student and parent signatures, must be returned to the Attendance Office no later than September 14, 2011. The lottery will be drawn and results will be posted in the Main Office on the morning of September 21, 2011.

In order to receive a parking sticker, any student selected in the lottery must submit a copy of the following information to the Attendance Office by September 27, 2011:

- Class 5 License
- Registration
- Insurance

If you are not yet 17 years old by September 21, 2011, you must wait to receive your parking sticker. In this case, you may pick up your parking sticker the day before your 17th birthday. Any lottery winners who do not pick up their parking stickers by December 1, 2011, may forfeit their right to the permit.

Thank you for your cooperation. If you have any questions regarding the parking procedures, please do not hesitate to contact me at 520-2136.

Sincerely,

Pamela Hostetter
Assistant Principal

ISLAND TREES HIGH SCHOOL

Student Parking Application

Please complete the following required information below in order to obtain an Island Trees High School student parking permit:

STUDENT NAME	
HOME ADDRESS	
HOME PHONE NUMBER	
CELL PHONE NUMBER	
HOMEROOM TEACHER	
CAR MAKE, MODEL & YEAR	
COLOR	
LICENSE PLATE NUMBER	

In compliance with New York State law, the Island Trees School District requires a copy of the senior's New York State Driver's License, their automobile registration, and an insurance card for all students using the school parking lot. Without copies of these items, no student will be issued a parking permit.

Using the school parking lot is a privilege, not a right. Students who drive to school are responsible for following all rules and regulations as specified in the student handbook. Students who receive repeated discipline referrals, are late to school, or are absent from scheduled classes without permission, could be subject to the loss of this parking privilege.

Once parked, ***student automobiles are not to be moved during the school day*** except in the case of emergency. Students are reminded that all textbooks and school related materials should be removed from vehicles before homeroom. Returning to a vehicle during class time is prohibited. ***At any time school administration can revoke the parking privilege of students not adhering to these rules and regulations.***

The parking lot speed limit is **10 MPH**. Failure to follow this law could result in the loss of parking privileges.

I have read, understand, and agree to the above rules and regulations regarding the parking privileges at Island Trees High School.

STUDENT SIGNATURE

PARENT SIGNATURE