

August 2016

Dear Seniors and Parents/Guardians:

I hope you have been enjoying your summer and are eagerly looking forward to your senior year at Island Trees High School. As we move closer to the start of the new school year, it is important for you all to understand the parking lot procedures for our school.

The only student vehicles which are permitted to park on campus are those driven by seniors who have been given an official parking sticker, issued through the Attendance Office. The student parking lot is very congested, and the number of students driving cars to school can exceed the number of available parking spots on campus. There are a limited number of spots which will be available to seniors during the 2016-2017 school year. To be clear, not every senior may have the ability to park on campus.

As in the past, we will be using a lottery system to determine which seniors will be able to use the high school parking lot during school hours. During the first week of school, any senior wishing to apply for the "Parking Sticker Lottery" must complete a Student Parking Registration Form, which is available in the Attendance Office or on the district website. All seniors are eligible for the lottery, regardless of their date of birth. This form, complete with student and parent signatures, must be returned to the Attendance Office no later than September 16, 2016. The lottery will be drawn and results will be posted in the Main Office on the morning of September 23, 2016.

In order to receive a parking sticker, any **student selected in the lottery** must submit a **copy** of the following information to the Attendance Office by September 30, 2016:

- Class 5 License
- Registration
- Insurance Card

If you are not yet 17 years old by September 16, 2016, you must wait to receive your parking sticker. In this case, you may pick up your parking sticker the day before your 17th birthday. Any lottery winners who do not pick up their parking stickers by December 1, 2016, may forfeit their right to the permit.

Thank you for your cooperation. If you have any questions regarding the parking procedures, please do not hesitate to contact me at 520-2136.

Sincerely,

Pamela Hostetter
Assistant Principal