



ISLAND TREES PUBLIC SCHOOLS

HIGH SCHOOL, 59 STRAIGHT LANE, LEVITTOWN, NEW YORK 11756-5799

Nicholas Grande
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November 30, 2011

Dear Parents:

In an effort to encourage parent-teacher communication, we are asking all parents to provide email addresses which may be used by our teaching professionals.

On the back of this letter, you will find a copy of your child's schedule, indicating teacher names and subject areas. In this same envelope, you will find a listing of all of the email addresses for all of the professional staff at the high school.

Please take this opportunity to email all of your child's teachers so they will have your email address. We ask that you write your child's name in the subject box. This will make it possible for each teacher to add your email address to a group email for each subject area, thereby allowing for increased communication between home and school.

If you have any questions, please do not hesitate to contact us here at the high school. I thank you in advance for your prompt attention to this effort.

Sincerely,

Nicholas Grande
Principal