

Minutes of the Regular Meeting of the Board of Education, Island Trees Union Free School District, Town of Hempstead, County of Nassau, Levittown, New York. The meeting was held at the Stephen E. Karopczyc School, 74 Farmedge Road, Levittown, New York, on Wednesday, October 24, 2012

The meeting was called to order by Ms. Patricia Mahon, President, at 7:03 PM.

MEMBERS PRESENT: Ms. Patricia Mahon, President
Mrs. Kristen Daum
Mr. Daniel Donahue
Mrs. Kim McDonough
Mrs. Barbara Medellin
Mr. George Storm

ABSENT: Kenneth Rochon

ALSO PRESENT: Dr. Charles J. Murphy, Superintendent of Schools
Dr. Arlene Genden Sage, Assistant Superintendent for Special Ed.
Mrs. Susan Hlavenka, Assistant Superintendent for Business
Mr. Richard Guercio, General Legal Counsel (arrived 7:55 PM)
Mrs. Randy Glasser, General Legal Counsel
Mrs. Concetta Carr, District Clerk

**EXECUTIVE:
SESSION:** On **Motion** of Mrs. Daum, seconded by Mr. Storm, and unanimously carried (6-0), the Board of Education recessed into Executive Session at 7:03 PM to discuss collective bargaining issues regarding the CSEA Custodial Unit.

The meeting returned from Executive Session at approximately 7:28 PM.
The meeting resumed with the public at 7:30PM.

**PLEDGE OF
ALLEGIANCE:** Ms. Mahon led the pledge of allegiance to the flag followed by a moment of silence for our troops around the world.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the following minutes:

Work Session & Executive Session– September 12, 2012
Regular Meeting & Executive Session – September 19, 2012
Committee on Special Education – September 11, 13, 25, 27,
October 2, 9, 2012
Committee on Preschool Special Education – September 20,
October 4, 2012

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RECOGNITION

1. Ms. Mahon recognized and congratulated Dr. Roger Bloom, Island Trees Memorial Middle School Principal, who recently attained his doctorate from St. John's University.
2. Dr. Murphy announced that it was time to recognize our Board members during School Board Recognition Week. He stated that the U.T.I.T. recognized the Board the prior week at the Work Session, and the CSEA Clerical and Custodial Units were unable to attend and sent their regrets. Offering their thanks and appreciation to the Board of Education on behalf of their respective organizations were Ms. Penny Fisher, Island Trees Administrators Association; and Mrs. Ellissa Fazio, PTA Council. Ms. Mahon, Board President, thanked everyone for their expressions of appreciation. A thank you was also extended to the PTSA for the refreshments they provided for the occasion.

COMMENTS

FROM

VISITORS: None

ACTION ITEMS

1. **Board of Education Approval of Island Trees High School Music Dept. Field Trip to Broadway Production**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the request for the Island Trees High School Music Dept. field trip to the Broadway production of "Elf" on Wednesday, November 28, 2012, at a cost to the students of approximately \$58 per student.

2. **Board of Education Approval of Island Trees High School Foreign Language Dept. Field Trip to Museum of Modern Art**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the request for the Island Trees High School foreign language field trip to the Museum of Modern Art in Manhattan on Thursday, October 25, 2012, at a cost to the students of approximately \$30 per student.

3. **Board of Education Approval of the Island Trees High School Chorus and Orchestra Field Trip to the High Note Music Festival and Great Adventure**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by

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Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to approve the request for the Island Trees High School Chorus and Orchestra field trip to the High Note Music Festival in Jackson, New Jersey, followed by a visit to Great Adventure on Thursday, May 23, 2013, at a cost to the students of \$95 per student.

4. **Board of Education Approval of Island Trees Memorial Middle School 8th Grade Field Trip to Broadway Production**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to approve the request for the Island Trees Memorial Middle School 8th Grade class field trip to the Broadway production of “Newsies” on Wednesday, January 16, 2013, at a cost to the students of approximately \$75 per student.

5. **Board of Education Approval of Island Trees High School Orchestra Field Trip to Lincoln Center**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve the request for the Island Trees High School orchestra field trip to attend an open rehearsal of the New York Philharmonic held at Lincoln Center, New York City, on Thursday, December 13, 2012 at a cost to the students of approximately \$48 per student.

6. **Board of Education Approval of Partial Year Transportation Bid Award with WE Transport Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve the award of a transportation contract with WE Transport Inc. in the amount of \$890.00 as presented for regular school year transportation services beginning on October 15, 2012, and ending on November 13, 2012, and authorizes the Board President to sign said contract when presented.

7. **Board of Education Approval of Partial Year Transportation Bid Award with Acme Bus Corp.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the award of a transportation contract with Acme Bus Corp. in the amount of \$8,910 as presented for regular school year transportation services beginning on October 11, 2012, and ending on June 29, 2013, and authorizes the Board President to sign said contract when presented.

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8. Board of Education Acceptance of Budget Preparation Dates for 2013-2014

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept the Budget Preparation Dates for 2013-2014, as presented.

9. Board of Education Acceptance of OASAS Drug Abuse Services Contract

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to accept grant funding under the OASAS (Office of Alcoholism and Substance Abuse Services) in the amount of \$31,193.00 for the 2012 calendar year, which represents the second year of the two-year contract previously approved on December 14, 2011, and authorizes the Board President to sign the extension with Nassau County for said grant funding.

10. Board of Education Approval of Approved Special Education Programs (Sedcar Flow-Through Contracts) for the 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to hereby approve entering into the Sedcar Flow-Through Agreements with the following Approved Special Education Programs for the 2012-2013 school year, and authorizes the Board President to sign such contracts, subject to review and approval by District Counsel:

All About Kids
ACDS
Bilinguals, Inc.
Brookville Center
Hagedorn Little Village School
Kids First
Kidz Therapy
Marion K. Salomon
School for Language & Comm. Development
Variety Child Learning Center
DDI
Eden II
Summit School
Woodward Children's Center
Mill Neck Manor School for the Deaf
Nassau BOCES

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11. Board of Education Approval of Budget Transfer – Custodial Supplies

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve a budget transfer in the amount of \$15,000 from the Building Projects code to the Custodial Supplies code, to provide funding for the purchase of Terrazzo floor care products.

		<u>From</u>	<u>To</u>
A1621.500-98	Building Projects	\$15,000.00	
A1620.450-98	Custodial Supplies		\$15,000.00

12. Board of Education Approval of Standard Affiliation Agreement with Touro College for Occupational Therapy Fieldwork

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve a standard affiliation agreement with Touro College, School of Health Sciences, for Occupational Therapy fieldwork, which has been reviewed and approved by District Counsel, and authorizes the Board President to sign said agreement.

13. Board of Education Approval of Appointment of Underwriter for Bond Refunding

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:

Board Member Mr. Storm offered the following resolution and moved its adoption:

RESOLUTION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED OCTOBER 24, 2012, DECLARING THE FINDINGS OF THE SCHOOL DISTRICT WITH RESPECT TO THE PROPOSALS FOR THE REFUNDING OF BONDS OF SAID SCHOOL DISTRICT.

THE BOARD OF EDUCATION OF THE ISLAND TREES UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. The Island Trees Union Free School District, in the County of Nassau, New York (the “District”) has received four (4) proposals for the refunding of certain outstanding Bonds of the District issued on August 1, 2002 and August 16, 2004, and based upon the advice received from the District’s Financial Advisor, New York Municipal Advisors Corporation, it is hereby determined that the proposal of Janney

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Montgomery Scott, LLC is hereby accepted and such firm is appointed to serve as underwriter.

Section 2: This resolution shall take effect immediately.

* * *

The adoption of the foregoing resolution was seconded by Board Member Mr. Donahue and duly put to a vote on roll call, which resulted as follows:

AYES: 6

NOES: 0

14. Board of Education Approval of Contract with Levittown Union Free School District, Gerald R. Claps Career and Technical Center for 2012-2013 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to hereby approve entering into a contract with Levittown Union Free School District, Gerald R. Claps Career and Technical Center, to provide Basic Career and Technical programs to students residing in the Island Trees School District from September 6, 2012, through June 14, 2013, at a tuition rate of \$13,303 per student per year, and authorizes the Board President to sign such contract, which has been reviewed and approved by District Counsel.

15. Board of Education Approval of Bid Award for Equipment Purchase Financing

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to approve to award RFP #673.013.004, Financing for Work Truck/Tractor/Infield Groomer & POS, to Capital One Public Funding, LLC, 275 Broadhollow Road, Melville, NY 11747, as presented, and to authorize the Board President to enter into a contract with Capital One Public Funding, LLC.

16. Board of Education Approval of Revised Policy #0115 – Student Harassment and Bullying Prevention and Intervention, and Policy #0115-R – Student Harassment Bullying Prevention and Intervention Regulation

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to accept the revised Student Harassment and Bullying Prevention and Intervention Policy #0115, and Student Harassment Bullying Prevention and Intervention Regulation Policy #0115-R, as presented.

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17. Board of Education Acceptance of Revised Policy #5420 -- Student Health Services, and Policy #5420-R – Student Health Services Regulation– First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to accept as a first reading the revised Student Health Services Policy #5420, and Student Health Services Regulation Policy #5420-R, as presented.

18. Board of Education Acceptance of Revised Code of Conduct Policy #5300 – Prohibited Student Conduct and Public Conduct on School Property – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0) to accept as a first reading the revised Code of Conduct Policy #5300, Prohibited Student Conduct and Public Conduct on School Property, as presented.

19. Board of Education Acceptance of Policy #5440 – Revised Drug and Alcohol Abuse – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Donahue, seconded by Mrs. Medellin, and unanimously carried (6-0) to accept as a first reading the revised Drug and Alcohol Abuse Policy #5440, as presented.

20. Board of Education Acceptance of Policy #6700 Purchasing, and Policy #6700-R, Purchasing Regulation – First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Medellin, seconded by Mrs. Daum, and unanimously carried (6-0) to accept as a first reading the Purchasing Policy #6700, and Purchasing Policy Regulation, #6700-R, as presented.

21. Board of Education Approval of Personnel Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. Daum, seconded by Mrs. McDonough, and unanimously carried (6-0) to approve, as presented, the Personnel Report dated October 24, 2012, 1 through 210 inclusive.

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22. Board of Education Approval of Use of Buildings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mrs. McDonough, seconded by Mr. Storm, and unanimously carried (6-0) to approve the use of buildings or fields by the following community and school organizations for the 2012-2013 school year subject to the limitations of policy and regulation:

Island Trees Elementary PTA
Cub Pack 600
Island Trees Soccer Club
Levittown Athletic Club
St. Bernard's Basketball
NC PAL Levittown
Island Trees Baseball
Island Trees Varsity Baseball
Girl Scout Troop 3480
Nassau County Girls HS Coaches Assn.
Levittown Kiwanis Club
Girl Scouts of Nassau County Plains Assoc.
Girl Scouts of Nassau County
Island Trees Youth Wrestling
Island Trees Little League Baseball/Softball

FINANCIAL REPORT

The Board of Education accepted the Financial Report for July, 2012, as presented.

**COMMENTS
FROM VISITORS
(OLD & NEW
BUSINESS):**

None

**EXECUTIVE
SESSION:**

On **Motion** of Mr. Storm, seconded by Mr. Donahue, and unanimously carried (6-0), the Board adjourned to Executive Session at 7:43 PM to discuss collective bargaining issues regarding the CSEA Clerical Unit.

**RETURN TO
REGULAR
SESSION:**

On **Motion** of Mrs. Medellin, seconded by Mr. Donahue, and unanimously carried (6-0), the Board came out of Executive Session at 9:31 PM.

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ADJOURNED: On **Motion** of Mrs. Daum, seconded by Mrs. Medellin, and
unanimously carried (6-0), the meeting adjourned at 9:38 PM.

Respectfully submitted,

Concetta Carr
District Clerk

Minutes approved.._____